

Name: \_\_\_\_\_

**PREPARING TO PARTICIPATE**  
**Chapter 8: Organizing Ideas**

**(Student Preparation—Knowledge)**

**(Student Participation—Application)**

**8.1 Organizing Ideas**  
Discuss why it is important to organize your ideas clearly.

**8.1 Organizing Ideas**  
How does the oral style of speeches change the way the information should be presented?

**8.2 Organizational Patterns**  
The text mentions three factors that influence your choice for an organizational pattern. What are they? List and explain the four organizational patterns mentioned in the text.

**8.2 Organizational Patterns**  
Provide one example of a topic that lends itself to all four types of organizational patterns. Describe how the topic would be organized in each speech.

**8.3 Transitions**  
List and explain the four transitional devices described in the text.

**8.3 Transitions**  
How does using transitions help the listener?